



University of Minnesota

Public Access Defibrillation



Contacts and Instructions

Thank you for your interest in the University of Minnesota's Public Access Defibrillation Program. This document contains training and maintenance information as well as contact numbers for our department.

Training

The Department of Emergency Management will provide free training on the use of the AED. While not necessary, we do encourage that some members of your department receive additional training in CPR, which is offered through Boynton, the Academic Health Center, as well as our department. To set up the free defibrillator training, please contact us at 612-625-8047.

Maintenance

The Department of Emergency Management will be responsible for the maintenance and upkeep of the equipment, including batteries, patches, and the unit itself. If you notice anything that needs to be replaced, please contact DEM. In the event that the box would accidentally be opened and the alarm sounds, or if the box or unit is chirping, deactivate and rearm the box you're your key or contact police dispatch on their non-emergency line at 624-COPS.

Re-arming Procedure:

- 1) *Turn switch to "off" position*
- 2) *Open door*
- 3) *Close door*
- 4) *Turn switch to "on" position*

Defibrillator Use

If the AED is used, you will contact police dispatch (624-COPS) after the incident to receive the necessary forms. You will need to complete a form (provided by DEM) and send it to DEM within 24 hours.

If you have any additional questions, please contact us at 612-625-8047. Thank you again for your interest and support of this program.